



Kanaranzi – Little Rock Watershed District

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Kanaranzi –Little Rock Watershed District

Regular Meeting Minutes

August 21, 2025

Adrian City Hall - Council Chambers

Adrian, MN 56110

CALL TO ORDER: The Regular Meeting was called to order by Chair, Jansma at 7:00 pm

Present: Mgrs. Jansma, Brake, Henning, and Kellen

Absent: Gruis

Guests: Scott Runck (Nobles SWCD Manager), Tiffini Etsinger (Nobles SWCD Admin & Finance)

AGENDA: The agenda for the August 21, 2025, meeting was reviewed. Henning moved to approve the agenda as mailed. Kellen seconded the motion. Affirmative: Jansma, Brake, Henning, and Kellen. Opposed: None. Motion Carried.

MINUTES: The minutes of June 18, 2025, regular meeting were reviewed. Brake moved to approve the minutes as presented. Henning seconded the motion. Affirmative: Jansma, Brake, Henning, and Kellen. Opposed: None. Motion Carried.

Meeting paused at 7:03 for public hearing.

2026 Budget passed as presented. Brake moved to accept the budget as presented below. Henning seconded the motion. Affirmative: Jansma, Brake, Henning, and Kellen. Opposed: None. Motion Carried.

Revenues

Levy Request	\$ 199,095.00
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Expenses

SWCD Admin/Technical Contract	\$ 70,000.00
Audit Expenses	\$ 3,675.00
Board Compensation	\$ 5,000.00
Insurance and Bonds	\$ 2,600.00
Legal Fees	\$ 5,000.00
Mileage and Travel	\$ 1,500.00
Other Services/Charges	\$ 1,000.00
Professional Fees/MAWD & LMC	\$ 5,000.00

Project Expenses

Cost-Share Expense	\$ 72,245.00
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Education Expense	\$ 1,000.00
Tree Program (Project Expense)	\$ 30,000.00
Soil Health	\$ 150,000.00
Publications and Hearings	\$ 2,000.00
Supplies and Postage	\$ 750.00
Total Expenses	\$ 349,770.00
Total Budgeted Expenses Paid from the Levy Request	\$ 199,095.00

Resolution #1-2025 : Brake moved to accept the resolution setting the levy request for Rock and Nobles county. Henning seconded the motion. Affirmative: Jansma, Brake, Henning, and Kellen. Opposed: None. Motion Carried.

Regular meeting continued 7:09pm

COST-SHARE CONTRACTS AND PAYMENTS:

Shelterbelt KLR-25-13 \$3,550.03

Henning moved to approve the approve the above contract for payment. Brake seconded the motion. Affirmative: Jansma, Brake, Henning, and Kellen. Opposed: None. Motion Carried.

KLR25-16 Heikes WWY \$3,133.76
KLR25-19 Mulder Well Sealing \$600.00

Henning moved to approve the above contract for payment. Kellen seconded the motion. Affirmative: Jansma, Brake, Henning, and Kellen. Opposed: None. Motion Carried.

KLR-25-18 Billerman Farms WSCB \$25,843.89

Henning moved to approve the above contract for cost share. Kellen seconded the motion. Affirmative: Jansma, Brake, Henning, and Kellen. Opposed: None. Motion Carried.

KLR-CC-01 CC \$9,600.00
KLR-CC-03 CC \$2,400.00

Brake moved to approve the above contract for cost share. Kellen seconded the motion. Affirmative: Jansma, Brake, Henning, and Kellen. Opposed: None. Motion Carried.

*Adam Henning took over meeting

KLR-CC-04 Jansma CC \$7,800.00

Kellen moved to approve the above contract for cost share. Brake seconded the motion. Affirmative: Brake, Henning, and Kellen. Opposed: None. Abstained: Jansma. Motion Carried.

*Jansma took meeting back over

TREASURER'S REPORT: Bills payable, subject to audit, in the amount of \$24,783.79 After review, Henning moved to approve the Treasurer's Report as presented. Kellen seconded the motion. Affirmative: Jansma, Brake, Kellen, and Henning. Opposed: None. Motion Carried

CORRESPONDENCE: estimated taxable market values

ADMINISTRATOR REPORT: Business as usual, working on projects to get encumbered. Also updated the board on the Adrian wellhead we are going to a level 2

Also asked the board for signing authority for soil health contracts as they would need to be signed before the next meeting. Henning moved that Etsinger and Runck could sign contracts for the KLR soil erosion/cover crop contracts. Kellen seconded the motion. Affirmative: Jansma, Brake, Kellen, and Henning. Opposed: None. Motion Carried

OLD BUSINESS:

NEW BUSINESS:

Learning Area tours: Etsinger asked the board to cover the cost of the tours in Adrian again this year. Henning moved to pay for the ecology bus in Adrian. Kellen seconded the motion. Affirmative: Jansma, Brake, Kellen, and Henning. Opposed: None. Motion Carried

CALENDAR OF EVENTS: Next meeting Thursday, September 18 at 7:00 p.m.

ADJOURN: Henning moved to adjourn the meeting at 7:56p.m. Brake seconded the motion. Affirmative: Brake, Henning, and Kellen. Opposed: None. Motion Carried.

_____, Secretary