



Kanaranzi – Little Rock Watershed District

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Kanaranzi –Little Rock Watershed District
Regular Meeting Minutes
January 17, 2019
Adrian City Hall, Council Chambers,
Adrian, MN 56110

CALL TO ORDER: The Regular Meeting was called to order by Chair, Layton Gruis at 7:01 p.m.
Present: Mgrs. C. Gruis, L. Gruis, J. Brake, T. Taylor
Absent: Mgrs. A. Boyenga
Guests: John Shea (Nobles SWCD Manager), Sabrina Raddle (Nobles SWCD Assistant), Bruce Heitkamp (City of Adrian)

ELECTION OF 2019 CHAIR AND VICE-CHAIRS: The board discussed how they would like to rotate positions for the 2019 year. Last year they discussed rotating on an annual basis, however, they would keep the treasurer the same.

Chair – Tim Taylor
1st Vice-Chair – Anthony Boyenga
2nd Vice-Chair – Coleen Gruis
Secretary – Layton Gruis
Treasurer – Jerry Brake
1W1P Committee – Coleen Gruis, Jerry Brake
Ditch 11B Committee – Coleen Gruis, Layton Gruis

After discussion, C. Gruis moved to cast a unanimous ballot naming T. Taylor Chair. J. Brake seconded the motion. Affirmative: C. Gruis, L. Gruis, J. Brake and T. Taylor. Opposed: None. Motion Carried.

AGENDA: The agenda for the January 17, 2019 meeting was reviewed. J. Brake moved to approve the agenda as mailed. C. Gruis seconded the motion. Affirmative: C. Gruis, L. Gruis, J. Brake and T. Taylor. Opposed: None. Motion Carried.

MINUTES: The minutes of the November 15, 2018 regular meeting was reviewed. C. Gruis moved to approve the minutes as presented. J. Brake seconded the motion. Affirmative: C. Gruis, L. Gruis, J. Brake and T. Taylor. Opposed: None. Motion Carried.

COST-SHARE CONTRACTS AND PAYMENTS: Raddle presented the board with the updated logs.

Cancel the Ken Wolf Project as it no longer needed additional funds.

KLR-2016-28	Ken Wolf	Terrace	\$17,900.74
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After discussion, J. Brake moved to cancel the Ken Wolf project. L. Gruis seconded the motion. Affirmative: C. Gruis, L. Gruis, J. Brake and T. Taylor. Opposed: None. Motion Carried.

TREASURER'S REPORT: Bills payable, subject to audit, in the amount of \$23,158.85 and the ditch account amount of \$15,615.00. After review, J. Brake moved to pay the bills and approve the Treasurer's Report as presented. L. Gruis seconded the motion. Affirmative: C. Gruis, L. Gruis, J. Brake and T. Taylor. Opposed: None. Motion Carried.

CORRESPONDENCE: Bruce Heitkamp was here on behalf of the City of Adrian. He explained the Adrian well field along with the DWSMA. Last year, KLRWD provided roughly \$1,200 to the City of Adrian to rent the property from the Morgenthaler family. The city has been working with BWSR to figure out ways to purchase the land. Discussion continued regarding the land and how KLRWD and the City of Adrian could work together to potentially purchase the land.

In other correspondence, HLWD is hosting a cover crop workshop on January 25th. Also available were Okabena-Ocheda's latest meeting minutes.

OLD BUSINESS:

- A. Buffer Legislation Update – LaCour has been out ground truthing buffers. Nothing has been reported as noncompliant as the weather held up quite a few plantings in the fall. Nobles County is roughly 80% compliant.
- B. 1W1P – The draft plan is out for comment. Comments are due by February 20, 2019. Conversations occurred on who would be the fiscal host of the 1W1P funds.
- C. Watershed Boundaries – OOWD approved the petition at the last OOWD meeting. Shea presented the petition to the board. The resolution states the changes that would need to be made to adjust the boundary. The total area is roughly 6 square miles. Discussion occurred on how we could help the landowners within this change to handle the large amount of water that drains from the DNR land.

After discussion, L. Gruis moved to approve and accept Resolution 2019-01. T. Taylor seconded the motion. Affirmative: L. Gruis, J. Brake and T. Taylor. Opposed: C. Gruis. Motion Carried.

ADMINISTRATOR REPORT: Shea presented the board with the administrator report. MAWD Legislative Days is February 20-21 at the Capital. Livdahl received Watershed Employee of the Year.

OTHER REPORTS: HLWD's Gary Ewart was replaced with Mark Bartosh on the board of managers. OOWD's Les Johnson was replaced by Steve Bousma on the board of managers. NRCS is currently open during the shutdown. EQIP and CSP deadlines are approaching.

NEW BUSINESS: 2019 OFFICES AND COMMITTEES

L. Gruis moved to keep the committees the same as last year. T. Taylor seconded the motion. Affirmative: C. Gruis, L. Gruis, J. Brake and T. Taylor. Opposed: None. Motion Carried.

2019 MEETING SCHEDULE – Meetings are currently schedule for the third Thursday of each month at 7:00 p.m.

L. Gruis moved to keep the meeting schedule on the third Thursday of the month at 7:00 p.m. J. Brake seconded the motion. Affirmative: C. Gruis, L. Gruis, J. Brake and T. Taylor. Opposed: None. Motion Carried.

SET MANAGER COMPENSATION RATE – The current approved rate is \$75.00 per diem.

C. Gruis moved to keep the per diem rate at \$75.00. J. Brake seconded the motion. Affirmative: C. Gruis, L. Gruis, J. Brake and T. Taylor. Opposed: None. Motion Carried.

DESIGNATE OFFICIAL NEWSPAPER – The current official newspaper is the Nobles County Review.

L. Gruis moved to keep the Nobles County Review as the official newspaper of the KLRWD. J. Brake seconded the motion. Affirmative: C. Gruis, L. Gruis, J. Brake and T. Taylor. Opposed: None. Motion Carried.

DESIGNATE OFFICIAL DEPOSITORIES – The current depositories are Adrian State Bank and Security Savings Bank. C. Gruis, J. Brake

DESIGNATE CHECK SIGNING AUTHORITY – L. Gruis moved to table this topic until next meeting. C. Gruis seconded the motion. Affirmative: C. Gruis, L. Gruis, J. Brake and T. Taylor. Opposed: None. Motion Carried.

IRS MILEAGE RATE - \$0.58/Mile – C. Gruis moved to accept the IRS mileage rate of \$0.58 per mile. L. Gruis seconded the motion. Affirmative: C. Gruis, L. Gruis, J. Brake and T. Taylor. Opposed: None. Motion Carried.

ARBOR DAY – Raddle was working on purchasing trees.

C. Gruis moved to provide trees to the fourth-grade students in Adrian and Ellsworth. J. Brake seconded the motion. Affirmative: C. Gruis, L. Gruis, J. Brake and T. Taylor. Opposed: None. Motion Carried.

CAMPAIGN FINANCE AND PUBLIC DISCLOSURE MAILING – Reminder to complete the survey.

LEGISLATIVE DAYS – Shea mentioned this earlier.

PUBLIC HEARING – BUDGET – The meeting needs to be completed before September 15th. The date of September 5th, 2019 at 8:00 p.m. was brought up.

C. Gruis moved to set the public hearing date to September 5th, 2019 at 8:00 p.m. J. Brake seconded the motion. Affirmative: C. Gruis, L. Gruis, J. Brake and T. Taylor. Opposed: None. Motion Carried.

NEWSLETTER – Raddle was working on completing the 2019 newsletter.

J. Brake moved to approve the mailing of the newsletters. L. Gruis seconded the motion.

AUDITOR ENGAGEMENT LETTER – Raddle presented the board with the Engagement Letter from Holmberg Accounting.

C. Gruis moved to accept the engagement letter as presented. L. Gruis seconded the motion. Affirmative: C. Gruis, L. Gruis, J. Brake and T. Taylor. Opposed: None. Motion Carried.

OUTSTANDING Indebtedness Form – Raddle needed signatures on both forms. KLRWD has no debt.

CALENDAR OF EVENTS: Next meeting Thursday, February 21, 2019 at 7:00 p.m.

ADJOURN: T. Taylor moved to adjourn the meeting at 9:35 p.m. Affirmative: C. Gruis, L. Gruis, J. Brake and T. Taylor. Opposed: None. Motion Carried.

Secretary