



## Kanaranzi – Little Rock Watershed District

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1567 McMillan St. Suite #3, Worthington, MN 56187  
507-376-9150 ext. 3

Kanaranzi –Little Rock Watershed District  
Regular Meeting Minutes  
January 21, 2021  
Adrian City Hall - Council Chambers  
Adrian, MN 56110

**CALL TO ORDER:** The Regular Meeting was called to order by Chair, Layton Gruis at 4:00pm

**Present:** Mgrs. B. Jansma, J. Kellen, L. Gruis, A. Henning, J. Brake

**Absent:** None

**Guests:** John Shea (Nobles SWCD Manager), Tiffini Etsinger (Nobles SWCD Assistant), Nathan Their (Nobles SWCD Supervisor)

**ELECTION OF AGENDA CHAIR AND VICE-CHAIRS:** The board discussed how they would like to rotate positions for the 2021 year. They discussed rotating on an annual basis, however, they would keep the treasurer the same.

Chair – Bill Jansma  
1<sup>st</sup> Vice-Chair – Adam Henning  
2<sup>nd</sup> Vice-Chair – Jason Kellen  
Secretary – Layton Gruis  
Treasurer – Jerry Brake

After discussion, A. Henning moved to cast a unanimous ballot with above change to last year's committees. B. Jansma seconded the motion. Affirmative: L. Gruis, J. Brake, A. Henning, J. Kellen, and B. Jansma. Opposed: None. Motion Carried.

**AGENDA:** The agenda for the January 21, 2021 meeting was reviewed. A. Henning moved to approve the agenda as mailed. J. Brake seconded the motion. Affirmative: L. Gruis, J. Brake, A. Henning, J. Kellen, and B. Jansma. Opposed: None. Motion Carried.

**MINUTES:** The minutes of the October 8, 2020 regular meeting were reviewed. L. Gruis moved to approve the minutes as presented. J. Brake seconded the motion. Affirmative: L. Gruis, J. Brake, A. Henning, J. Kellen, and B. Jansma. Opposed: None. Motion Carried.

**COST-SHARE CONTRACTS AND PAYMENTS:** Shea presented the board with the updated remaining project log. Three construction projects were ready for payment but would like to be amended because the projects went over, 3 septic replacements, 3 well sealing, 2 crop cover, 1 conservation use, and an alternative intake to approve.

After the board discussed the possible contract amendments J. Brake moved to keep the contracts the same. L. Gruis seconded the motion. Affirmative: L. Gruis, J. Brake, A. Henning, J. Kellen, and B. Jansma. Opposed: None. Motion Carried.

<b>KLR-2019-05</b>	<b>Colt Bullerman</b>	<b>WASCOB</b>	<b>\$21,971.45</b>
<b>KLR-2019-06</b>	<b>Ray Jenniges</b>	<b>WASCOB</b>	<b>\$8,418.04</b>
<b>KLR-2019-10</b>	<b>Andy Weiss</b>	<b>T/WASCOB</b>	<b>\$8,701.80</b>

Shea presented the board with an alternative tile intake for payment by KLR if approved. J. Brake moved to approve payment to Gary Slater. A. Henning seconded the motion. Affirmative: L. Gruis, J. Brake, A. Henning, J. Kellen, and B. Jansma. Opposed: None. Motion Carried. \$300 per intake.

L. Gruis moved to approve the contract payments listed below for cost-share. A. Henning seconded the motion. Affirmative: L. Gruis, J. Brake, A. Henning, J. Kellen, and B. Jansma. Opposed: None. Motion Carried.

<b>KLR-2021-01</b>	<b>Casey Scheidt</b>	<b>Crop Cover</b>	<b>\$973.40</b>
<b>KLR-2021-02</b>	<b>Pat Dorn</b>	<b>Crop Cover</b>	<b>\$1,250.00</b>
<b>KLR-2021-03</b>	<b>Jesse Walker</b>	<b>ISTS</b>	<b>\$500.00</b>
<b>KLR-2021-04</b>	<b>Jesse Walker (h)</b>	<b>ISTS</b>	<b>\$500.00</b>
<b>KLR-2021-05</b>	<b>Micheal &amp; Brady Ashby</b>	<b>SSTS</b>	<b>\$500.00</b>
<b>KLR-2021-06</b>	<b>Eldon Kruse</b>	<b>Well Sealing</b>	<b>\$300.00</b>
<b>KLR-2021-07</b>	<b>Jim Fuerstenberg</b>	<b>Well Sealing</b>	<b>\$300.00</b>
<b>KLR-2021-08</b>	<b>Gary Slater</b>	<b>Alternative Intake</b>	<b>\$1,200.00</b>
<b>KLR-2019-05</b>	<b>Colt Bullerman</b>	<b>WASCOB</b>	<b>\$21,971.45</b>
<b>KLR-2019-06</b>	<b>Ray Jenniges</b>	<b>WASCOB</b>	<b>\$8,418.04</b>
<b>KLR-2019-10</b>	<b>Andy Weiss</b>	<b>T/WASCOB</b>	<b>\$8,701.80</b>
<b>KLR-2020-02</b>	<b>Andy Weiss</b>	<b>Conservation Use</b>	<b>\$1,500.00</b>
<b>KLR-2021-</b>	<b>Doug Bullerman</b>	<b>Well Sealing</b>	<b>\$300.00</b>

TREASURER’S REPORT: Bills payable, subject to audit, in the amount of \$65,746.12. After review, L. Gruis moved to approve the Treasurer’s Report as presented. A. Henning seconded the motion. Affirmative: L. Gruis, J. Brake, A. Henning, J. Kellen, and B. Jansma. Opposed: None. Motion Carried.

CORRESPONDENCE: Shea let the board know the state sent Ellsworth residence info on Drinking Water Supply Management Area (DWSMA). Need to be aware of nitrates. City can apply for funding.

OLD BUSINESS: None

ADMINISTRATOR REPORT: None

OTHER REPORTS: Gene reported they are no longer doing refinance loans with septic loans. They need to pay off old loans first. Three ditches are approved. 30% over what was estimated is allowed.

SWCD- Shea report that Nathan Thier was added as board member and Ken Wolf is done. Otherwise, business as usual.

NEW BUSSINESS:

Minnesota Campaign Finance Board Info: reminder to complete it.

2021 OFFICES AND COMMITTEES:

Chair – Bill Jansma  
1<sup>st</sup> Vice-Chair – Adam Henning  
2<sup>nd</sup> Vice-Chair – Jason Kellen  
Secretary – Layton Gruis  
Treasurer – Jerry Brake

1W1P Committee – Jerry Brake, Jason Kellen  
Ditch Committee – Adam Henning, Layton Gruis

Gruis moved to make the above change to last year's committees. Henning seconded the motion. Affirmative: L. Gruis, A. Henning, J. Brake, J. Kellen, and B. Jansma. Opposed: None. Motion Carried.

2021 MEETING SCHEDULE – Meetings are currently schedule for the third Thursday of each month.

J. Kellen moved to keep the meeting schedule on the third Thursday of the month at 5:00 p.m. (January, February, March and December) and 7:00 p.m. (April– November). J. Brake seconded the motion. Affirmative: L. Gruis, A. Henning, J. Brake, J. Kellen, and B. Jansma. Opposed: None. Motion Carried.

SET MANAGER COMPENSATION RATE – The current approved rate is \$75.00 per diem.

A. Henning moved to keep the per diem rate at \$75.00. L. Gruis seconded the motion. Affirmative: L. Gruis, A. Henning, J. Brake, J. Kellen, and B. Jansma. Opposed: None. Motion Carried.

DESIGNATE OFFICIAL NEWSPAPER – The current official newspaper is the Nobles County Review.

L. Gruis moved to keep the Nobles County Review as the official newspaper of the KLRWD. A. Henning seconded the motion. Affirmative: L. Gruis, A. Henning, J. Brake, J. Kellen, and B. Jansma. Opposed: None. Motion Carried.

DESIGNATE OFFICIAL DEPOSITORIES – The current depositories are Adrian State Bank and Security Savings Bank.

J. Brake moved to approve Adrian State Bank and Security Savings Bank as official depositories. J. Kellen seconded the motion. Affirmative: L. Gruis, A. Henning, J. Brake, J. Kellen, and B. Jansma. Opposed: None. Motion Carried.

DESIGNATE CHECK SIGNING AUTHORITY – A. Henning moved to keep signing authority as J. Shea, L. Gruis, and J. Brake. J. Kellen seconded the motion. Affirmative: L. Gruis, A. Henning, J. Brake, J. Kellen, and B. Jansma. Opposed: None. Motion Carried.

IRS MILEAGE RATE - \$0.56/Mile – A. Henning moved to accept the IRS mileage rate of \$0.56 per mile. L. Gruis seconded the motion. Affirmative: L. Gruis, A. Henning, J. Brake, J. Kellen, and B. Jansma. Opposed: None. Motion Carried.

ARBOR DAY – Etsinger is working on purchasing trees. Board agreed with getting trees to Adrian and Ellsworth. And providing trees to the students in 5<sup>th</sup> grade at Adrian since they could not last year.

PUBLIC HEARING – BUDGET – The meeting needs to be completed before September 15<sup>th</sup>. The date of August 19, 2021 at 8:00 p.m. was brought up.

J. Brake moved to set the public hearing date to August 19<sup>th</sup>, 2021 at 8:00 p.m. A. Henning seconded the motion. Affirmative: L. Gruis, A. Henning, J. Brake, J. Kellen, and B. Jansma. Opposed: None. Motion Carried.

NEWSLETTER – Early March to mail the newsletter. Add well sealing, septic system and alternative intake to the newsletter.

AUDITOR ENGAGEMENT LETTER – Still waiting for this.

OUTSTANDING Indebtedness Form – Etsinger needed signatures on both forms. KLRWD has no debt.

Alternative Tile Intake: The Board agreed with \$300 per intake cost share done per NRCS Specs.

A. Henning moved to set the rate. L. Gruis Seconded the motion. Affirmative: L. Gruis, A. Henning, J. Brake, J. Kellen, and B. Jansma. Opposed: None. Motion Carried.

CALENDAR OF EVENTS: Next meeting Thursday, February 2021 at 5:00 p.m.

ADJOURN: A. Henning moved to adjourn the meeting at 5:36 p.m. J. Kellen seconded the motion. Affirmative: L. Gruis, A. Henning, J. Brake, J. Kellen, and B. Jansma. Opposed: None. Motion Carried.

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Secretary