



## Kanaranzi – Little Rock Watershed District

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Kanaranzi –Little Rock Watershed District

Regular Meeting Minutes

March 15, 2018

Adrian City Hall, Council Chambers,

Adrian, MN 56110

**CALL TO ORDER:** The Regular Meeting was called to order by Chair, Layton Gruis, at 7:07 p.m.

**Present:** Mgrs. C. Gruis, L. Gruis, J. Brake

**Absent:** A. Boyenga, T. Taylor

**Guests:** John Shea (Nobles SWCD Manager), Sabrina Raddle (Nobles SWCD Assistant), Gene Metz (Nobles County Commissioner), Doug Goodrich (BWSR)

**AGENDA:** The agenda for the March 15, 2018 meeting was reviewed. J. Brake moved to approve the agenda as mailed. C. Gruis seconded the motion. Affirmative: J. Brake, L. Gruis and C. Gruis. Opposed: None. Motion carried.

**MINUTES:** The minutes of the January 18, 2018 regular meeting were reviewed. C. Gruis moved to approve the minutes as presented. J. Brake seconded the motion. Affirmative: J. Brake, L. Gruis and C. Gruis. Opposed: None. Motion carried.

**COST-SHARE CONTRACTS AND PAYMENTS:** Raddle presented the board with the updated logs.

**TREASURER’S REPORT:** Bills Payable, subject to audit, in the amount of \$24,141.39. After review, C. Gruis moved to pay the bills and approve the Treasurer’s Report as presented. J. Brake seconded the motion. Affirmative: J. Brake, L. Gruis and C. Gruis. Opposed: None. Motion carried.

Discussion occurred on the account balances. C. Gruis mentioned that looking into rates for a 12 month CD would be a good investment as rates started to rise. Raddle will look into this and report back to the board.

Ditch Account Bills Payable, subject to audit, in the amount of \$8,389.60. After review, J. Brake moved to pay the bills as presented. C. Gruis seconded the motion. Affirmative: J. Brake, L. Gruis and C. Gruis. Opposed: None. Motion carried.

**CORRESPONDENCE:** The board was presented with information from the Okabena-Ocheda Watershed District, MN Public Utilities, Wind Towers and LMC.

### OLD BUSINESS:

- A. Buffer Update: Nobles SWCD is waiting on a few more landowners for compliance. Goodrich talk about an addendum and how it affected KLR.
- B. 1W1P: Shea explained the differences between a MOA, JPB, and JPA. More information on this will come at a later date.

- C. NCD #11: Shea reported that he didn't have an update on this. He was waiting to hear if the decision was appealed.
- D. Advisory Committee: Seven people were in attendance for this meeting. It still isn't considered active as 5 members need to be present from the community, a majority of those in attendance were staff. Shea scheduled the next meeting for September 6, 2018.
- E. Uncashed Check: The check that was reissued back in January still hasn't been cashed. Raddle and C. Gruis will work together to figure out what happened to it.
- F. Watershed Boundaries: Shea is working with Okabena-Ocheda on the paperwork for this process.

ADMINISTRATORS REPORT: Shea reported on a few meetings he has attending in the last couple months.

OTHER REPORTS: Metz touched briefly on the county happenings.

NEW BUSINESS: 2018 ANNUAL Plan – Raddle presented the board with the 2018 Annual Plan.

J. Brake moved to approve the plan as presented. C. Gruis seconded the motion. Affirmative: J. Brake, L. Gruis and C. Gruis. Opposed: None. Motion carried.

2017 Annual Report – Raddle presented the board with the 2017 Annual Report. J. Brake moved to approve the report as presented. C. Gruis seconded the motion. Affirmative: J. Brake, L. Gruis and C. Gruis. Opposed: None. Motion carried.

CHECKS & ENVELOPES – Raddle presented the board with various quotes on checks and envelopes. After review, C. Gruis moved to approve the purchase of checks and envelopes from One Office Solution. J. Brake seconded the motion. Affirmative: J. Brake, L. Gruis and C. Gruis. Opposed: None. Motion carried.

MN VIEWERS ASSOCIATION – Raddle asked the board if they were interested in staying members of the association.

After discussion. C. Gruis moved to decline membership this year. J. Brake seconded the motion. Affirmative: J. Brake, L. Gruis and C. Gruis. Opposed: None. Motion carried.

DRAINAGE NOTIFIACATIONS – Shea is working on those that are coming in for spring.

CALENDAR OF EVENTS: Next meeting Thursday, April 19, 2018 at 7:00 p.m.

ADJOURN: L. Gruis moved to adjourn the meeting at 8:35 p.m. Affirmative: J. Brake, L. Gruis and C. Gruis. Opposed: None. Motion carried.

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Secretary